

RESOLUTION NO. 2024-004

A RESOLUTION ESTABLISHING THE AGENDA FORMAT FOR CITY COUNCIL MEETINGS FOR THE CITY OF DIAMONDHEAD

WHEREAS, the City of Diamondhead has been recently incorporated with a City Council that will be holding public meetings; and

WHEREAS, the City of Diamondhead currently does not have a Municipal Code which would establish the agenda format for Council meetings; and

NOW BE IT RESOLVED BY THE CITY COUNCIL OF DIAMONDHEAD THAT:

The following agenda format will be followed for all regular council meetings.

The agenda format for special meetings will be similar but can be adjusted as necessary.

The mayor or his/her designee is responsible for preparing the agenda. The Recorder-Treasurer will distribute the agenda along with supporting information as required to the council members for review prior to the meeting. The agenda will be posted as the public notification for council meetings.

This resolution will remain in effect until such time as the agenda format is established by ordinance in the City Municipal Code.

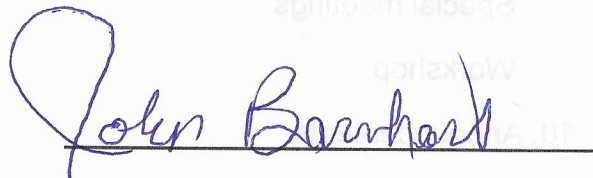
PASSED AND APPROVED BY THE CITY COUNCIL OF DIAMONDHEAD, ARKANSAS ON THIS DATE OF DECEMBER 3, 2024.

APPROVED:

ATTEST:



Ralph Carruth, Mayor



John Barnhart, Recorder/Treasurer

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**City of Diamondhead
City Council Meeting Agenda**

Regular Meeting: Date _____ Time _____

Address goes here

- 1. Call to order
- 2. Pledge of Allegiance
- 3. Roll Call – Declaration of a Quorum
- 4. Approve Minutes
- 5. Ceremonials, recognitions, proclamations, memoriam
- 6. Public Comments (3-minute time limit)
- 7. Reports

Standing Committees

Special Committees

- 8. Business

Unfinished Business

New Business

- 9. Scheduling

Regular meetings

Special meetings

Workshop

- 10. Announcements

- 11. Adjournment

ATTEST:

APPROVED:

John Barnhart, Recorder

Ralph Cantrell, Mayor